We publish only the questionnaire submitted to industrial firms with 50 or more employees, since it is the widest questionnaire. For the category of firm to which one question is addressed (industrial or service firm with 20-49 employees or with 50 or more employees), please refer to the database of variables. Elementary data are available through the remote system BIRD.



50+ employees

Questionnaires A + B

Survey of Industrial and Service Firms - 2018

Confidentiality notice

General information									
Branch code	V3 Firm	code							V2
Province in which the firm is located	PROV	? Type (sul	b-group)						V564NN
Tax Identification Number		·							CODF
Name of firm									V4
Legal status									V282N
Legend: (1) 1 = SRL; 2 = SPA; 3 = SAPA;	<i>4</i> = <i>Soc. Coop.</i>	; 5 = SAS; 6 = SNC;	7 = Other.						
Pranch of activity Istat - Atec	co2007								V25307
Year founded									V284
Are the administrative headquarter in the same province?				PRO	VU =	Province in registered		ated	PROVSL
? Does the firm belong to a gro	oup?					(Yes/No)			V521
Only for firms belonging to a gro	oup. Please	answer to questi	ons <i>V983 - V565PE o</i>	nly if you	answ	ered "yes" to the	previous qu	ıestion:	J
Is the firm the parent company?						(Yes/No)			V983
									V963
Name of parent compar	ny								V984
Name of group									V5
Does the parent company has Entity Identifier (LEI)		(Yes	s/No)	LEI1 a	⇒ Li	El of the parent o	company		LEI2
Nationality of group									V565IE
Legend: 1 = Italian; 2 = not Italian.							<u> </u>		
If Italian(administrative office of the					• • • • •				V565NI
Legend: 1 = North-West; 2 = 1	North-East; 3 =	= Center; 4 = South o	and Islands.						
If not Italiancountry)		(please in	dicate the						V565PE
Control of the firm (defined as	predominar	nt influence over	strategic decision	s) is hel	d by	a person (natu	ral or		V0002
legal) of what nationality ⁽¹⁾ :									
Legend: (1) 1 = Italian; 2 = foreign.									
Did a transfer of direct control ov	ver the firm (or the majority of	it) take place in 20	18?		(Ye	s/No)		V536
If yes: did the transfer take place:									
within the same group?((Yes/No)	V537	between relatives?			(Ye	s/No)		V538

Changes taking place in 2018:		?	
		Firm's name:	
Split(Yes/No)	V285	Name of firm that split off	V7
Incorporation (Yes/No)	V288	Name of incorporated	V8
Merger (Yes/No)	V286	Name of merged firm	V9
Spin-off(Yes/No)	V289	Name of firm making split	V10
Capital contribution (Yes/No)	V287		
Transfer of assets(Yes/No)	V290		
Are you able to provide homogeneou	us data for 2	2017 and 2018 ? (Yes/No)	V401N
Instructions			
Where applicable, please use a full sto	op (.) to indi	icate the decimal numbers, e.g. 5.4 and not 5,4. Moreover, please enter zero (0) only	

Where applicable, please use a full stop (.) to indicate the decimal numbers, e.g. 5.4 and not 5,4. Moreover, please enter zero (0) only when referring to a value, and not to indicate that the phenomenon does not exist/is not known (if which case, please leave the field blank).

? Workforce, wages				
(number)	2017	2018	2019	
Average workforce	V15	V24	V611M	
Workforce at end of year	V205	V206		
- of which: fixed-term contracts	V800	V801		
Hirings	V22	V31	V31F	
- of which: fixed-term contracts	V802	V803	V803F	
Terminations	V23	V22		

? Hours worked	2017	2018
Total hours worked by payroll employees	V18A	V27A
Total hours of Wage Equalization Fund	V20	V29
Percentage of overtime in total hours worked	V804	V805

(3)		
Wages and salaries in 2017		
	Overall aver	age
Total gross annual wages per capita (euro)		SC7POLD
National contract minimum wage (approximate per cent of total)		SC10POLD
Wages and salaries in 2018		
?	Overall aver	age
Total gross annual wages per capita (euro)		SC7
National contract minimum wage (approximate per cent of total)		SC10

In September 2018 the Constitutional Court gave more leeway to permanent employees for unfair dismissal. As an effect of this rul policies over the course of 2019 with respect to the following?	ling, what developme				0
A Total number of employees					SC16A
B Use of fixed-term contracts			SC16B		
C Use of permanent contracts			SC16C		
D Employee turnover			SC16D		
Legend: 1 = decrease; 2 = no change; 3 = increase.					
Decentralized barg	aining				
Did you have a supplementary company collective bargaining agreement a			SC11		
Please answer the following questions (SC14NN and SC15) only if you answer	red "Yes" to the previou	ıs question (SC11)		
The amount of any wage increase granted in the agreement was mainly (relevant case)(1):		S	C14NN		
Legend: (1) $1 = \text{predetermined}$; $2 = \text{variable depending on firm performance}$; $3 = \text{variable specific organizational change}$; $5 = \text{the agreement does not provide for wage increases.}$			ner (e.g. d	epending on a	
Gross fixed investment in Italy (Please express amounts in € thousand; enter 0 for no investment)				
Expenditure on tangible assets	2017	2018		2019 projec	tion
- property	V291		V292		V294
- plant, machinery and equipment	V296		V297		V299
- transport equipment	V301		V302		V304
Total expenditure on tangible assets	V200		V202		V203
Total expenditure on software & databases and mineral explorations	V810		V811		V812
Expenditure on R&D design and test products	V451	P	V451AN	,	V814AN
		2018/201	7	2019/2018 pro	jection
Average annual percentage change in prices of tangible assets purchased	(sign and change	%	V204P		% V204
Average annual percentage change in prices of software, databases and exploration purchased		%	V831P		% V813

?	Investment in advanced digital technologies		
	investment carried out by your firm in 2018, what was the approximate share of		TEC16
in advanced dig	ital technologies?	<u>L</u>	
	0 No investment in advanced digital technologies		
	1 Between 0.1% and 5%		
	2 Between 5.1% and 20%		
	3 Between 20.1% and 40%		
	4 More than 40%		
	5 Do not know, no answer		
?	Investment incentives		
	new investment carried out in 2018 and that planned for 2019, did your firm use, or se consider only investment begun in the year in question, but not investment already being amortized)	does it plan to use, t	the following
	0 No, my firm was not/is not aware of the incentives		
	1 No, even though my firm was/is aware of the incentives		
	2 Yes		
	8 Not applicable to my firm		
		2018	Previsione 2019
Nuova Sabatini ii	ncentives (financial support for the purchase of capital goods)	SAM5N	SAM6N
Tax credit for pur	rchases in the South	SAM7N	SAM8N
Super-amortization	on for tangible assets	SAM9NN	
Hyper-amortizati	on	SAM11TN	SAM11N
Super-amortization	on for intangible assets	SAM24	SAM25
Other (e.g. region	nal incentives)	SAM20	SAM21
? If the answ	rer provided in the box referring to tax credit for puchases in the South in 2018 in the pre	vious question was 2 ='	"Yes"
	mount of investment for which your firm used the tax credit for purchases in the So		SAM12
			SAM12A
טום you take ad	vantage of other incentives for such investment?		
	0 No		
	1 Yes, including the Nuova Sabatini incentives		
	2 Yes, including super-amortization for tangible assets		
	3 Yes, including hyper-amortization		
	 Yes, including others (e.g. regional incentives) Yes, a number of incentives among those cited above 		
	5 Yes, a number of incentives among those cited above		
If your firm took a	dvantage of at least one type of incentive in 2018		
Without these i	ncentives, your firm:		SAM22
	1 Would have carried out the investment anyway, for the same amount		
	2 Would have carried out the investment anyway, for a smaller amount		
	3 Would not have carried out the investment		

Do you plan to take advantage of the more favourable tax rates for corporate income tax (IRES) introduced by the new budget law (a measure known as " mini-IRES ") to purchase new capital goods over the course of 2019?										S	AM23
Legend: $1 = Yes$; $2 = No$, because we do not plan to p $4 = No$, for other reasons.	ourchase new capito	al goods; 3 = No,	beca	ause we do n	ot have	unrestricted ret	ained	earnings se	et aside in	2018;	
	Investments	planned in	the	previous	surve	еу					
								2	2018 proj	jection	
Total expenditure on tangible assets										V20	ЗРОLD
Expenditure on software & databases and mineral explorations										V81	2POLD
Expenditure on R&D design and test products										V814	4ANPOLD
Please answer the following questions only if y	ou took part in t	the previous s	urv	еу:							
? Investment expenditure in 2018 has div this was due to:	erged significant	ly (over 5% ak	ove	or below)	from t	he estimate g	jiven i	in the pre	vious su	rvey,	
- exclusively to differences between actua	al and estimated	l purchase pri	ces	of asset			(N	o/Yes)			V224
If NO:											
- also to differences between actual and e	stimated quantit	ies purchased	d	• • • • • • • • • • • • • • • • • • • •				.(Yes)			V225
Please say whether the difference in quantities (more than one answer possible; tick 'no' oth		or minus) was	due	to:							
- change in expectations regarding deman	nd							No/Yes)			V2267
- change in expected production costs: leve	el and uncertainty	/					(No/Yes)			V228
- change in regulations (taxes and tax dedu	uctions for invest	tment, financi	al co	ontribution	ns,etc.)		(No/Yes)			V229
- change in self-financing and in availability,	cost and condition	ons of financi	ng				(No/Yes)			V239
- factors relating to the firm's internal orga	nization (for give	en external co	ondi	tions)			(۱	No/Yes)			V236
? Geographical distribution (per cent)	of workforce an	d total gross	fixe	d investm	ent in	Italy					
	North-West	North-Ea	st	Centre		South and Islands		Total		of which region of registere	f the
Average workforce in 2018(%)	V633	Ve	34		V635	Ve	636	0.0	Cancel		V990

V825

V826

V824

Total gross fixed investment in 2018 (%)

V993

0.0

Cancel

V827

? Production capacity						
			2018 2		2019 pr	ojection
Capacity utilization			%	V217		% V44
		20	18/2017		2019/2018	projection
Percentage change in production capacity			9/	V219		% V22 0
? Was your firm targeted by cyber-attacks in 2018?						
Please only consider those attacks that had an impact, even if modest and/o on the operation of the business systems and/or the integrity and confident				('	Yes/No)	CY
Service life of capital goods						
Please report the service life of certain types of capital goods produced and those acquired through finance leasing. Service life here means the period capital stock and is used in the production cycle. What is relevant here is, t depreciation period as defined in accounting, or with the physical life of the goods surveyed do not include transport equipment, buildings and inta complicate calculations: a rough estimate is sufficient for the purposes of the Multiple answers are allowed. If there is more than one capital good per type, please	, measured therefore, the asset or the angible asse is section o	in years, over vole economic life the technological ets. The evaluate of the survey.	vhich a ca of the as character	apital g set, not istics of	ood remains t to be confu f the capital	in the firm' used with th good. Capita
That tiple districts are district. If there is more than one capital good per type, preda-	in marcate tri					
(2) Capital goods produced						
Capital goods produced Considering the main capital goods produced by your firm in 2018 and fa under the following categories (pick the relevant category)	lling	. what is their ex service life? (ye	•	servic	how has the e life of the a ared with 10	sset change
Considering the main capital goods produced by your firm in 2018 and fa under the following categories (pick the relevant category)	Iling		•	servic	e life of the a	sset changed

Legenda: (1) 1 = much lower; 2 = lower; 3 = basically unchanged; 4 = higher; 5 = much higher; 8 = not applicable, no benchmark available.

Products: a = Computers and peripheral equipment (Ateco 26.20); b = Communication equipment (Ateco 26.30); c = Furniture (Ateco 31.00, 31.01, 31.02, 31.03, 31.09); c

- $d = Structural\ metal\ products,\ tanks\ and\ steam\ generators\ (Ateco\ 25.11,\ 25.29);\ e = General\ purpose\ machinery\ (Ateco\ 28.11,\ 28.12,\ 28.13,\ 28.21,\ 28.22,\ 28.25,\ 28.29);$
- f = Metal forming machinery and machinery for the manufacture of basic metals (Ateco 28.41, 28.49, 28.91); g = Other special-purpose machinery (Ateco 28.92, 28.93, 28.94, 28.95, 28.96, 28.99, 32.50); h = Other machinery and equipment not elsewhere classified*.

^{*} **Other machinery and equipment**: please exclude transport equipment, buildings and intangible assets.

Considering capital goods disposed of by your firm in the last 5 years and falling under the following categories (multiple answers are allowed)	of capital goods retired from the production cycle because no longer productive or because of				
	service life (years)	abroad (years)	in Italy (years)	main reason ⁽¹⁾	
i a) Computers and per SMOB_CBA	SMOBAA	SMOBAB	SMOBAC	SMOBAD	SMOBAE
i b) Communication eq SMOB_CBB	SMOBBA	SMOBBB	SMOBBC	SMOBBD	SMOBBE
i c) Furniture SMOB_CBC	SMOBCA	SMOBCB	SMOBCC	SMOBCD	SMOBCE
i d) Structural metal p SMOB_CBD	SMOBDA	SMOBDB	SMOBDC	SMOBDD	SMOBDE
i e) General purpose mac SMOB_CBE	SMOBEA	SMOBEB	SMOBEC	SMOBED	SMOBEE
i f) Metal forming mach SMOB_CBF	SMOBFA	SMOBFB	SMOBFC	SMOBFD	SMOBFE
i g) Other special purpo SMOB_CBG	SMOBGA	SMOBGB	SMOBGC	SMOBGD	SMOBGE
i h) Other machinery SMOB_CBH	SMOBHA	SMOBHB	SMOBHC	SMOBHD	SMOBHE
None of the goods listed has been dis		an of the fixed's in-t-	llad avadustian	citio	

^{3 =} Replacement of the capital goods owing to changes in the goods produced; 4 = Other.
(2) 1= much lower; 2 = lower; 3 = basically unchanged; 4 = higher; 5 = much higher; 8 = not applicable, no benchmark available.

Other machinery and equipment not elsewhere classified: exclude transport equipment, buildings and intangible assets.

Capital goods retired from the production cycle because no longer productive or because of technical obsolescence: exclude capital goods that are still productive and were sold, or in any way transferred, to other Italian or foreign companies; in addition, exclude goods that were retired owing to destruction or damage caused by natural disasters.

^{***} Capital goods transferred: consider any kind of transfer, including to subsidiaries.

? Capital goods used – acquisitions									
Considering capital goods acquired by your firm in the last 5 years and falling under the following categories (multiple answers are allowed)	(for	please indicate their service life. (for used capital goods please include also the years prior to the acquisition)					how has their expected service life changed compared with 10 years ago? ⁽¹⁾		
	Acc	quired new (years)		Acquirec					
i a) Computers and peripheral equipm BCACQ_CBA	A .	BCACQAA			BCACQAE	3			BCACQAC
i b) Communication equipment BCACQ_CBB	3	BCACQBA			BCACQBE	3			BCACQBC
i c) Furniture BCACQ_CBC	:	BCACQCA			BCACQCE	3			BCACQCC
i d) Structural metal products, tanks BCACQ_CBD)	BCACQDA			BCACQDI	В			BCACQDC
i e) General purpose machinery BCACQ_CBE		BCACQEA			BCACQEE	3			BCACQEC
i f) Metal forming machinery and m BCACQ_CBF	:	BCACQFA			BCACQFB	3			BCACQFC
i g) Other special purpose machinery BCACQ_CBG	i	BCACQGA			BCACQGI	В			BCACQGC
i h) Other machinery and equipment BCACQ_CBH	1	всасона			всасоні	В			всасонс
None of the goods listed has been acquired BC	CACQ_CBNO								
Legend: (1) 1= Replacement with more technologically advance	, ,			•	uction capac	ity;			
* Other machinery and equipment: please exclude transport	equipment, buil	dings and intangibl	e assets.						
? Turnover, prices and operating result									
Turnover (€ thousand)	2017	2018	Pre	v. 2019		201	9/20	18 proj.	
Turnover from year's sales of goods/services	V209	V210		V437				V539	% (a)
- of which: per exports	V21	V212		V438	(a) Calcula	ite: (turn	over 2	019/2018 -	1) * 100
Average annual percentage change in selling prices of	goods and serv	ices		20	18/2017		201	9/2018	proj.
- Italy and abroad					% V2 2	20A (I	b)		% V440
- Italy only					% V2 2	20AI			% V220AIP
- Abroad only (€)					% V22	20AE			% V220AEP

Minimum (sign and % change)

Could you indicate a range for the **predicted change** of your selling prices in 2019 by comparison with 2018?

% MAXV440

Maximum (sign and % change)

% MINV440

Which of the following factors had/do you expect to have the greatest influence on the expected	price dynamics?		
 Total demand Changes in the financial burdens borne by the firm Competitors' prices Labour costs Raw materials prices Expectations for exchange rates Expectations for inflation 			
In 2018 by comparison with 2017			PR27
In 2019 by comparison with 2018 (projection).			PR28
The projected percentage change 2018/2017 in turnover, adjusted for the percentage change in price approximately (sign and % change)(calcul		% V 5	40 (c)
Please give a range around this figure, i.e. a forecast of minimum and maximum turnover , adjusted for Min. changes in prices	Max. (sign and % change)	9	% V542
Please distribute 100 points among the following three statements based on how likely you believe then	n to be:		
the change in turnover in 2019 compared with 2018 (net of changes in prices) will be close to the minin declared	num value		PI29A
the change in turnover in 2019 compared with 2018 (net of changes in prices) will be close to the mid-poetween the minimum and maximum values declared (calculate as (min+max)/2)			PI30A
the change in turnover in 2019 compared with 2018 (net of changes in prices) will be close to the maxir declared	num value		PI31A
	Total	0	
			1
Please distribute 100 points among the following three statements based on how likely you believe then	n to be:		PI29B
the change in turnover in 2019 compared with 2018 (net of changes in prices) will be close to the minin declared	num value		PI30B
the change in turnover in 2019 compared with 2018 (net of changes in prices) will be close to the change calculated above (c)	ge as 		PI31B
the change in turnover in 2019 compared with 2018 (net of changes in prices) will be close to the maxir declared	mum value Total	0	
Production costs			
Firms' production inputs (thousands of euros)	2018	2019 proj	•
Ilndicate the total cost of spending on raw materials, consumables, goods for resale, and services in the year (including purchases made by firms in the same group) and of change of stocks of those goods	SSTE	R42	SSTR43

Please describe the firm's operating result for 2018? ⁽¹⁾	V545
Legend: (1) 1= large profit; 2= small profit; 3= broad balance; 4= small loss; 5 large loss.	

Financing	
Please indicate whether during 2018, at the interest rate and collateral terms applied to your firm, you wanted to increase your debt with banks or other financial intermediaries (Yes/No)	FI5:
If yes to the previous question, please say whether :	
1. you were willing to accept more stringent loan terms (e.g. higher interest rate or more collateral) in order to increase the amount of borrowing(Yes/No)	FI54
2. in 2018, did you actually apply for new loans from banks or other financial intermediaries	FI5
If yes to question 2 , indicate whether:	
- you received the amounted requested	FI56
- you were granted only part of the amount requested(Yes/No)	FI5
- you were given no loan because the financial intermediaries contacted were not willing to grant the loan	FI58
- no loan was obtained for other reasons (e.g., cost or collateral considered to be excessive)	FI59
If no to 2 , indicate why:	
- we didn't contact banks or other intermediaries because we were convinced they would reject the application	FI60
- other(Yes/No)	FI6
In 2018 did your creditors ask you for early repayment of loans granted in the past?	FI62
Adjusted for normal seasonal variations, please indicate your demand for back credit in the second half 2018 compared with the previous half-year (consider the total amount of bank debt desired, regardless of the amount actually granted by	FI7
the amount actually granted by intermediaries) (1) Legend: (1) 1=sharp contraction; 2=moderate contraction; 3=broadly unchanged; 4=moderate increase; 5=sharp increase; 8=not applicable.	
Please answer the questions F173 - F177 only if you indicated a change in demand of bank credit (options 1,2,4,5 in the previous qu o	estion)
Which factors are most relevant to explain the trend in your demand for bank credit in the second half 2018? (indicate at most two factors as most important) (1)	
a - change in funding requirement for fixed investment	F173
b - change in funding requirement for stocks and working capital	FI74
c - change in funding requirement for debt restructuring	F175
d - change in self-financing capacity	F176
e - change in other forms of borrowing (non-bank credit, bond issues, etc.)	F177

Questionario non completo

How did the firm's overall borrowing conditions change in the second semester 2018 compared with the previous semester? (1)	
A general conditions	FI63
B specifical aspects:	
B.1 interest rates	FI64
B.2 other costs (banking fees, etc)	FI65
B.3 amount of collateral required	FI66
B.4 access to new financing	FI67
B.5 time necessary to obtain new funds	FI68
B.6 complexity of information needed to obtain new funds	FI69
B.7 requests of reimbursing previously granted loans beforehand	FI70
Legend: (1) 1=worsening; 2=stability; 3=improvement; 8=not applicable.	
Over the course of 2018, has your firm agreed a debt restructuring plan with one or more banks?(YesNo)	FI42N

	Lic	quidity						
Could you please indicate the change in the level which can be easily disinvested) between December 20								FIS1
 Decreased Unchanged Increased the company does not hold liquid as 	ssets, becau	use liqui	dity is m	nanaged by the grou	up to w	hich the company be	longs	
If your firm's answer to the previous question was 3= "Inc	creased":			·				
What has been the main source of increase of liquid a	ssets? (pled	ase indic	ate no m	ore than two)				
 High receipts arising from core business High receipts from extraordinary operations Low fixed investment expenditure Low working capital expenditure (labour an Increase in external funding (e.g. loans) 			ssets, tax	x refunds or sums ob	tained	as a result of legal dis	putes)	
FIRST REASON		FIS2AN	SECO	ND REASON				FIS2BN
How do you rate the level of your firm's liquid assets	in Decemb	er 2018	compa	red with your opera	ational	needs?		FIS3N
1 Low 2 Adequate 3 Plentiful								
If your firm's answer to the previous question was = "Plen	ntiful":							
What were your main motivations for keeping funds	invested in	liquid i	nstrum	ents? (please indicat	e no mo	ore than two)		
 We are planning to carry out fixed investment We fear future difficulties in accessing extern We are uncertain about future cash flows We do not deem it advantageous to carry out 	nal					returns		
FIRST REASON		FIS4A SECOND REASON				FIS4B		
? Allowance for corporate equity (ACE)								
		In 2012-2018 compared with 2011 (Yes/No) If "yes" to the previous question, how importar decision was the tax all for corporate equity (A			to this wance			
Have you increased your firm's net capital? (as by a increase and/or retained profits)	capital	tal FI117NNNN →			FI119NN	NNN		
Legend: (1) 0 = not at all; 1= not very important; 2= fairly imp	oortant; 3= ve	ery import	ant.					
Do you think that in 2018 the tax allowance for cor your company's use of venture capital instead of do				_			FI123NN	NNN
Legend: (1) $0 = \text{not at all}$; $1 = \text{not very important}$; $2 = \text{fairly imp}$	portant; 3= ve	ery import	tant.					

? Trade Credit							
In 2017 and/or in 2018 have you achieved part of your sales turnover toward general government?						СРА	
If your firm's answer to the previous question was YES:							
		Total of Italy			of which: general government		
Percentage of sales turnover associated with "collect on delivery"				2018	2017	2018	
(within 15 days) (%)	•						
			C124		C124PA	C124A	
				sales turnover associ ent over 15 days, pled			
			fig	gures, referring to the	average for the	year	
Days of extension by contract term (in days)				PN C2N	C2PA	C2A	
Share collected with deferment (%)	C6PN C6N		C6PA	C6A			
Average length of deferment (in days)				PN C7N	С7РА	C7A	
Amount of trade credit at the end of the year (thouse	ands of euro)	• • • • • • • • • • • • • • • • • • • •	C1	PN C1NN	C1PA	C1NA	
If the total for Italy is 100, please report the distribution	on in percentages of:						
	Turnov	er (%)		End of year tra	ade credit (%)	
	2017	2018		2017	2018		
Firms and households	C105P		C105 C1		ON	C115N	
General government:							
National department	C106P		C106	C11	1N	C116N	
Regions	C120P		C120	C12	1N	C122N	
Municipalities	C107P		C107 C1		C117		
Local health departments and hospitals	C108P		C108	C11	BN	C118N	
Other government agencies	C109P		C109	C11	4N	C119N	
Total for Italy	0.0	0.0		0.0		0.0	

Questionnaire evaluation	
How would you rate the effort involved in completing the questionnaire? (1)	V980N
Legend: (1) 1=modest; 2=average; 3=large; 4=excessive.	
To what extent do you think the following factors made it difficult to fill in the questionnaire? (For each factor please assign a score ranging from 1 to 10, where 1 indicates that the factor played a very limited part in making the questionnaire difficult to fill in while 10 indicates that it played a very large part)	
A Too many questions	P30BISA
B It was necessary to seek the help of several people to answer the questions	P30BISB
C It was not always easy to understand the questions because some of the terms were not clear	P30BISC
D The possible answers did not include my situation	P30BISD
E For some questions, it was difficult to choose the correct answer	P30BISE
How many people from your firm, including yourself, were involved in filling in the questionnaire?	P31
Was it necessary to involve external consultants (e.g. accountant, labour consultant, etc.)(Yes/No)	P32
Could you please indicate how much time approximately it took your firm to collect the necessary information and fill in the questionnaire? (please indicate the number of hours)	P33
Comments:	V981